

Agenda

7.30 pm

Wednesday, 30 March 2022

The Council Chamber, Civic Centre, Station Road,
Addlestone KT15 2AH

A link to view the live and recorded webcast of the meeting will be available on the [Runnymede Joint Committee page](#) on the council's website.



Discussion

- **Highways schemes 2022/23**
- **Highways budget**

You can get involved in the following ways

Ask a question

If there is something you wish to know about how your council works or what it is doing in your area, you can ask the joint committee a question about it.

Write a question

You can also put your question to the joint committee in writing. The Partnership Committee Officer must receive it a minimum of 4 working days in advance of the meeting.

Before submitting your question we would encourage you to use the report it function on the [SCC website](#) to get a quicker response to your issue whenever possible.

We will, where possible, endeavour to provide a written response to your question in advance of the meeting.

When you arrive at the meeting let the committee officer (detailed below) know that you are there for the answer to your question. The committee chairman will decide exactly when your answer will be given and may invite you to ask a further question, if needed, at an appropriate time in the meeting.

Sign a petition

If you live, work or study in Surrey and have a local issue of concern, you can petition the joint committee and ask it to consider taking action on your behalf. Petitions should have at least 30 signatures and should be submitted to the Partnership Committee Officer 2 weeks before the meeting. You will be asked if you wish to outline your key concerns to the committee and will be given 3 minutes to address the meeting. Your petition may either be discussed at the meeting or alternatively, at the following meeting.

This is a meeting in public.

Attending the Joint Committee meeting

Your Partnership Committee Officer is here to help.

Email: gregory.yeoman@surreycc.gov.uk

Tel: 07968 832390 (text or phone)

Website: <https://www.surreycc.gov.uk/people-and-community/your-local-area>

Please contact **Gregory Yeoman** using the above contact details:

- If you would like a copy of this agenda or the attached papers in another format, e.g. large print, Braille, or another language
- If you would like to attend and you have any **additional needs, eg access**
- If you would like to talk about something in today's meeting or have a local initiative or concern

Surrey County Council Appointed Members

John Furey, Addlestone (Chairman)
Marisa Heath, Englefield Green
Jonathan Hulley, Foxhills, Thorpe & Virginia Water
Robert King, Egham
Scott Lewis, Woodham and New Haw
Mark Nuti, Chertsey

Borough Council Appointed Members

Borough Councillor Alex Balkan, Egham Hythe
Borough Councillor Isabel Mullens, Egham Town
Borough Councillor Nick Prescott, Englefield Green West
Borough Councillor Peter Snow, Addlestone South
Borough Councillor Donald Whyte, Longcross, Lyne and Chertsey South

Runnymede Borough Council Chief Executive
Paul Turrell

Surrey County Council Chief Executive
Joanna Killian

MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting. **To support this, wifi is available for visitors – please ask for details.**

Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the council officer listed in the agenda prior to the start of the meeting so that those attending the meeting can be made aware of any filming taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to the PA or Induction Loop systems, or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances. It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

Thank you for your co-operation

Note: This meeting may be filmed for live or subsequent broadcast - at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed. The images and sound recording may be used for training purposes within the Council.

Generally the public seating areas are not filmed. However by entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.

If you have any queries regarding this, please contact the representative of the Community Partnerships Team at the meeting.

1 APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2 MINUTES FROM PREVIOUS MEETING

(Pages 1 - 8)

To approve the Minutes of the previous meeting as a correct record.

3 DECLARATIONS OF INTEREST

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter

- (i) Any disclosable pecuniary interests and / or
- (ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting.

NOTES:

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner).
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be

reasonably regarded as prejudicial.

4 DECISION TRACKER (Pages 9 - 12)

To review any outstanding decisions and actions from the Joint Committee.

5 PETITIONS

To receive any petitions in accordance with Standing Order 14.1. The petition must be submitted in writing or by email to the Partnership Committee Officer at least 14 days before the meeting.

6 WRITTEN MEMBER QUESTIONS

To receive any written questions from members under Standing Order 13. The deadline for members' questions is 12 noon four working days before the meeting.

7 WRITTEN PUBLIC QUESTIONS

To answer any questions from residents or businesses within Runnymede borough area in accordance with Standing Order 14.2. Notice should be given in writing or by email to the Partnership Committee Officer by 12 noon four working days before the meeting.

8 HIGHWAYS UPDATE (EXECUTIVE FUNCTION - FOR DECISION) (Pages 13 - 22)

This report seeks approval of a programme of highway works for Runnymede funded from the Joint Committee's delegated capital and revenue budgets.

9 FORWARD PROGRAMME (Pages 23 - 24)

Committee members are asked to note the contents of the forward programme and suggest items for consideration at future meetings.

10 DATE OF NEXT MEETING

Tuesday 05 July 2022.

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Minutes of the meeting of the
Runnymede JOINT COMMITTEE

held at 7.30 pm on 6 July 2021

at The Council Chamber, Civic Centre, Station Road, Addlestone KT15 2AH.

These minutes are subject to confirmation by the Committee at its next meeting.

Surrey County Council Members:

- * John Furey (Chairman)
- * Marisa Heath
- * Jonathan Hulley
- * Robert King
- * Scott Lewis
- * Mark Nuti

Borough / District Members:

- * Borough Councillor Mark Maddox (Vice-Chairman)
- * Borough Councillor Alex Balkan
- * Borough Councillor Isabel Mullens
- * Borough Councillor Nick Prescott
- * Borough Councillor Peter Snow
- * Borough Councillor Donald Whyte

* In attendance

1/21 ANNOUNCEMENT OF NEW CHAIRMAN AND VICE-CHAIRMAN [Item 1]

The Partnership Committee Officer announced Cllr John Furey as the new chairman and Cllr Mark Maddox as the new vice-chairman.

2/21 APOLOGIES FOR ABSENCE [Item 2]

No apologies were received.

3/21 MINUTES FROM PREVIOUS MEETING [Item 3]

The minutes of the meeting held on 29 March 2021 were approved as a correct record.

4/21 DECLARATIONS OF INTEREST [Item 4]

There were no declarations of interest.

5/21 DECISION TRACKER [Item 5]

The decision tracker was noted.

6/21 PETITIONS AND PETITION RESPONSES [Item 6]

Declarations of Interest: None

Officers attending: David Curl, Parking Strategy and Implementation Team Manager

Petitions, Public Questions/Statements: 2 petitions were received. The text of each petition and the officer responses were published with the agenda pack.

Member Discussion – key points:

Petition 1: requesting a 20mph speed limit in Rosemary Lane, Thorpe. The lead petitioner, Mr Doran, addressed the committee, drawing attention to the narrowness of the lane, the lack of space for cars to pass, and the use of the lane by children walking to school.

The local Borough member stated that he had visited Rosemary Lane in the week prior to this meeting; he supported the completion of a speed survey to collect data on vehicle driver behaviour and to indicate the level of need for further work. He thanked Mr Doran for attending the committee and for meeting him on-site.

The question about possible effects of covid-related changes to driving habits was raised and whether the survey process would allow for this. Officers commented that the council's traffic studies team would be monitoring traffic levels countywide but they were confident that the results of the speed survey in this road would be accurate and reflect traffic activity at the time it was carried out.

Following consideration of collision data and the physical layout of the lane, committee members supported the recommendation for a speed survey.

The chairman thanked Mr Doran for attending.

For Petition 1 the Runnymede Joint Committee NOTED:

- (i) A speed survey will be undertaken to measure vehicle speeds in Rosemary Lane. The results of the survey will then be assessed in conjunction with the road safety record for the location.
- (ii) If the assessment identifies a problem with excessive speeds and poor road safety relative to other sites on the Runnymede speed management plan then Rosemary Lane would be categorised as a high priority site. Options for reducing vehicle speeds would then be assessed to determine what type of measure(s) would be most appropriate and effective.

Reasons for recommendations:

Rosemary Lane is not an existing site on the Runnymede speed management plan and vehicle speeds have not previously been monitored. In response to the concerns raised by the petition, a speed survey will therefore be undertaken in Rosemary Lane. The results of the survey will then be assessed by specialist road safety officers from the county council and Surrey Police.

Petition 2, requesting a 20mph speed limit and traffic calming measures in Victoria Street, Englefield Green.

There was no-one present to address the committee about this petition.

A speed survey had been carried out in autumn 2020 and showed good compliance with the speed limit; however, members raised points about changes in driving habits because of covid-related restrictions and the fact that survey results showed average speeds rather than maximum speeds. The local Borough member described the road as wide and straight, with clear sight lines, and asked for innovative ideas to be considered when tackling issues of vehicle speed on local roads.

The chairman asked officers to provide information on how the surveys are conducted and data extrapolated.

It was noted that the County Council's policy on speed limits was being reviewed and he invited the local Member to submit her comments to the review.

A revision to recommendation (iii) was proposed by Cllr Heath and seconded by Cllr Mullens giving a deadline of six months within which to complete a speed survey, with members voting in favour of the revision.

For petition 2 the Runnymede Joint Committee NOTED:

- (i) The results of a speed survey and an examination of collision data indicate Victoria Street has both a good level of compliance with the speed limit and a good safety record relative to other locations on the Runnymede speed management plan.
- (ii) There are currently no proposals to introduce traffic calming measures or a reduced speed limit in Victoria Street, and the introduction of such measures would be difficult to justify as a priority when many sites on the speed Runnymede speed management plan have a significantly lower level of compliance with the speed limit and a much poorer safety record.
- (iii) Victoria Street will be retained on the Runnymede speed management plan and vehicle speeds and collision rates will **be monitored within the next six months.**

Reasons for recommendations:

Given both the good level of compliance with the speed limit and good safety record relative to so many other sites on the Runnymede speed management plan, it would be difficult to justify the introduction of measures at the location as a priority. Furthermore, the introduction of measures such as traffic calming and a 20mph speed limit would be unlikely to have any significant impact given the already relatively low average speed.

7/21 WRITTEN MEMBER QUESTIONS [Item 7]

Declarations of Interest: None

ITEM 2

Officers attending: David Curl, Parking Strategy and Implementation Team Manager

Petitions, Public Questions, Statements: None.

Member Discussion – key points:

A Member question was received from Cllr Marissa Heath – the question and officer response were published in the agenda pack.

Cllr Heath indicated that she was happy with the response and will welcome the ongoing work on LCWIP planning.

Following comments about the planned improvements at Runnymede Pleasure Grounds and the sense in tying these in with improved walking and cycling connections to the Grounds so that local residents can enjoy the full benefits, the Chairman clarified that the Grounds are held in trust and are therefore not under direct RBC control.

8/21 WRITTEN PUBLIC QUESTIONS [Item 8]

No questions were received.

9/21 RESULTS OF INFORMAL PARKING CONSULTATION IN ENGLEFIELD GREEN (EXECUTIVE FUNCTION FOR DECISION) [Item 9]

Declarations of Interest: None

Officers attending: David Curl, Parking Strategy and Implementation Team Manager; Peter Wells, Parking Engineer

Petitions, Public Questions, Statements: None.

Member Discussion – key points:

The Parking Strategy and Implementation Team Manager introduced the report and explained that the consultation referred to in the report came about because the University was increasing the amount of student accommodation in the area and developing a Travel Plan for staff and students including introducing parking charges on the campus. This could lead to more pressure on street parking nearby. The university was part of the Englefield Green task group that agreed to proceed with the consultation. However, the response rate was disappointing and too low to allow any recommendation that parking restrictions be introduced.

Cllr Heath thanked officers for their work on the consultation. She stated that it is a difficult problem to resolve with paid-for permits being the only real way to reduce parking on the roads; in addition, planned developments in Egham and the switch to electric cars will do nothing to reduce demand for space. The university has expressed its willingness to be help arrive at a workable solution and with their support this is a good basis for reconvening the task group.

A revised recommendation was proposed by Cllr Heath and seconded by Cllr Prescott using wording from Option 3.2 on page 16 of the agenda pack to

replace the three original officer recommendations. Committee voted in favour of the new recommendation.

Resolved:

The Runnymede Joint Committee AGREED:

- (i) That the Joint Committee asks the Englefield Green Parking Task Group to reconvene to discuss the results, look at how we can better engage with the local community and what other parking controls options would be suitable for the area.**

Reasons for recommendation:

The total number of responses, 117 out of a total of 533 properties invited to participate (22%), has provided insufficient data to progress with a permit scheme with any confidence. We would have liked to see a much higher response rate to get a good representation of resident's views from across the whole consultation area, with a significant majority expressing support.

10/21 2021 PARKING REVIEW (EXECUTIVE FUNCTION FOR DECISION) [Item 10]

Declarations of Interest: None

Officers attending: David Curl, Parking Strategy and Implementation Team Manager; Peter Wells, Parking Engineer

Petitions, Public Questions, Statements: None.

Member Discussion – key points:

The chairman thanked officers for their detailed and comprehensive report.

In response to questions about how engagement with residents about proposals for new parking restrictions took place and whether greater use of social media and increased links with the Runnymede borough communications team might produce a larger response, officers explained that proposals agreed at this meeting would be put to residents for consultation using street notices and messages posted through doors, along with the statutory newspaper advertisement. The Parking Engineer explained how initial requests are prioritised taking into account how many requests are made in the same road, what will work within the highway rules etc, and then a visit to the sites on different days at different times. The relevant officers from SCC and RBC are in regular contact regarding parking restrictions and enforcement.

Using more channels for engagement, such as social media, could result in more requests and responses, but the Parking Team has finite resources with which to service the requests. A number of Members stated their satisfaction with the existing process and it was stressed that Members need to actively engage with residents and be a channel for information.

A discussion was had regarding the proposals for Electric Vehicle charging points. It was noted that installation of the points is part of a two-year trial in a number of boroughs and districts across Surrey, with the County Council

ITEM 2

providing charging opportunities on-street in addition to those being installed by private operators, to help meet future demand and allow residents access to a charging point if they do not have off-street parking at home.

The chairman stated that he would prefer the two spaces proposed on Station Road in Addlestone be relocated into either the Tesco or Waitrose car parks. Other members commented on the use of residential versus non-residential roads; officers advised that the emphasis for the sites was residential locations and streets without off-street parking.

Enforcement was highlighted as a key aspect of the successful uptake of charging points. RBC's Corporate Head of Community Services stated that the planned appointment of two new parking enforcement officers would provide additional resource, and the SCC Parking Engineer explained that the charging bays would have associated Traffic Regulation Orders which would allow enforcement. The equipment at the bays would be able to detect a car that is parked and not charging. As the trial progresses, technology, best practice and policy will develop in line with the feedback.

Data on the usage of the bays will be provided as it becomes available.

Resolved:

The Runnymede Joint Committee AGREED that:

- (i) the proposed amendments to on-street parking restrictions in Runnymede as described in this report and shown in detail on drawings in annexes A - F and I (EV Bays) are approved.
- (ii) the joint committee agrees the funding approach as detailed in paragraph 5.1 of this report.
- (iii) the intention of the county council to make an order under the relevant parts of the Road Traffic Regulation Act 1984 to impose the waiting and on street parking restrictions in Runnymede as shown on the drawings in annex A - F is advertised and that if no objections are maintained, the orders are made.
- (iv) That the Parking Strategy and Implementation Team Manager is delegated authority to adjust the positions of the on-street Electric Vehicle charging bays in consultation with the Chair, Vice-Chair and Local Member prior to statutory consultation. These locations are listed in each County Councillors division of this report, and displayed in their own set of drawings (Annex I)
- (v) That the Parking Strategy and Implementation Team manager is delegated authority in consultation with the Chair, Vice Chair and Local Members to replace the existing clearway on the A30 between the Windsor and Maidenhead boundary and the crossroads of the A30, St Judes Road and Bakeham Lane and to replace it with either 'no waiting at any time' restrictions or a red route clearway (which would also cover the highway verge) subject to the outcome of a statutory consultation.
- (vi) If there are unresolved objections, they will be dealt with in accordance with the county council's scheme of delegation by the

parking strategy and implementation team manager, in consultation with the chairman/ vice chairman of this committee and the appropriate county councillor.

Reasons for recommendations:

It is recommended that the waiting restrictions are implemented as detailed in Annexes A - F. They will make a positive impact towards:

- Road safety
- Access for emergency vehicles
- Access for refuse vehicles
- Easing traffic congestion
- Better regulated parking
- Better enforcement

This will help us achieve our 2030 Community Vision objectives

- Residents live in clean, safe, and green communities where people and organisations embrace their environmental responsibilities.
- Journeys across the county are easier, more predictable, and safer.

11/21 FORWARD PROGRAMME 2021/22 [Item 11]

The Forward Plan was noted.

The chairman encouraged Members to use the forthcoming informal meeting in September to try and develop a strategy around actions that the Joint Committee will be able to work on successfully.

12/21 DATE OF NEXT MEETING [Item 12]

The next formal meeting is scheduled for Monday 15 November 2021 at 7.30pm.

Meeting ended at: 9.25 pm

Chairman

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Runnymede Joint Committee Decision Tracker

This tracker monitors progress against the decisions that the Joint Committee has made. It is updated before each committee meeting.

- Decisions will be marked as 'open', where work to implement the decision is ongoing.
- When decisions are reported to the committee as **complete**, they will also be marked as 'closed'. The Committee will then be asked to agree to remove these items from the tracker.
- Decisions may also be 'closed' if further progress is not possible at this time, even though the action is not yet complete. An explanation will be included in the comment section. In this case, the action will stay on the tracker unless the Committee decides to remove it.

Item	Meeting Date	Decision	Status (Open / Closed)	Officer	Comment or Update
1	9 March 2020	To carry out a consultation with local people to gauge interest in a Controlled Parking Zone.	OPEN	SCC/ RBC parking personnel	Consultation carried out with local residents and results shared with Committee members. 6/7/21 The local Englefield Green Parking Task Group is to be reactivated.
2	6 July 2021	Officers to provide information on how speed surveys are conducted and data extrapolated.	CLOSED	Area Highway Manager (AHM)	Response sent to JC members 13/8/21. Recommend remove from list
3	6 July 2021	Speed survey to be conducted on Rosemary Lane, Thorpe	CLOSED	AHM	Survey conducted June 2021; update from Runnymede Speed Management Plan meeting sent to petitioner and JC members 4/10/21. Recommend remove from list.
4	6 July 2021	Speed survey to be conducted on Victoria Street, Egham	OPEN	AHM	2/3/22 – A further survey is to be undertaken at the location. However, there will be a delay until it is completed since there are currently a significant number of sites waiting for surveys to be carried out.
5	6 July 2021	To provide information on the cost of a pedestrian crossing on a dual carriageway.	CLOSED	AHM	Response sent to JC members 13/8/21. Recommend remove from list.

6	6 July 2021	Advertisement of the intention to raise orders to implement parking restrictions agreed in the latest parking review.	CLOSED	Parking Engineer, SCC	<p>1/3/22 - Detailed design work for this project were completed in January 2022. Lining and signing orders have been compiled and recently issued to Contractors with a view to work beginning in March once the weather improves.</p> <p>Recommend remove from list.</p>
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JOINT COMMITTEE (RUNNYMEDE)**DATE: 30 MARCH 2022****LEAD OFFICER: ZENA CURRY, HIGHWAY ENGAGEMENT & COMMISSIONING MANAGER****SUBJECT: DRAFT HIGHWAYS FORWARD PROGRAMME 2022/23****DIVISION: ALL****SUMMARY OF ISSUE:**

This report seeks approval of a programme of highway works for Runnymede funded from the Joint Committee's delegated capital and revenue budgets.

RECOMMENDATIONS:**The Joint Committee (Runnymede) is asked to:**General

- (i) Note that the Joint Committee's devolved highways budget for capital works in 2022/23 is £537,034.
- (ii) Agree that the devolved capital budget for highway works be used to progress both capital improvement schemes and member capital allocation as detailed in section 1.
- (iii) Authorise that the Highway Engagement & Commissioning Manager in consultation with county members to be able to reallocate budget to reserve schemes should there be a need to change the programme.
- (iv) Authorise that the Highways Engagement and Commissioning Manager in consultation with county members, be able to allocate any additional funding for schemes, in accordance with any guidance issued surrounding that funding.

Capital Improvement Schemes

- (v) Agree that the capital improvement schemes allocation for Runnymede be used to progress the Major Integrated Transport Schemes (ITS) programme set out in Annex 1.
- (vi) Authorise that the Highways Engagement and Commissioning Manager be able to vire money between the schemes agreed in Annex 1, if required.
- (vii) Agree that the Highways Engagement and Commissioning Manager, in line with the Scheme of Delegation, is able to progress any scheme from the Major Integrated Transport Schemes programme, including consultation and statutory advertisement that may be required under the Road Traffic Regulation Act 1984, for completion of those schemes. Where it is agreed

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that a scheme will not be progressed, this will be reported back to the appropriate county member.

Member Capital Allocation

- (viii) Note that £50,000 per divisional member is allocated, and up to £15,000 could be allocated to minor ITS, or all £50,000 on capital maintenance (recommended option). The schemes are to be agreed by county members in consultation with the Stakeholder Engagement Officer.

Revenue Maintenance

- (ix) Note that the members will continue to receive a Member Local Highways Fund (revenue) allocation of £7,500 per county member to address highway issues in their division; and
- (x) Agree that revenue works are to be managed by the Highway Maintenance team on behalf of and in consultation with county members.

REASONS FOR RECOMMENDATIONS:

To agree a programme of highways works in Runnymede for 2022/23, funded from budgets available to enable schemes and works to progress.

1. INTRODUCTION AND BACKGROUND:

- 1.1 Runnymede will receive a devolved capital budget for major ITS of £237,034 for their top major ITS priorities. Each county member will also have £50,000 of county member Capital Allocation, that could have up to £15,000 used for minor ITS or all £50,000 on capital maintenance (recommended option).
- 1.2 The proposed major ITS Forward Programme for 2022/23 is in Annex 1 of this report. This has been derived from the Runnymede ITS Scheme Prioritisation List which has been assessed using the county council's CASEE scoring process (as guidance for members) and is in Annex 2 of this report.
- 1.3 The proposed major ITS Forward Programme for 2022/23 in Annex 1 was informally discussed and agreed in principle during a private meeting of the Joint Committee held on 10 March 2022.
- 1.4 **Capital:** The Runnymede Joint Committee's budget for capital works for 2022/23 is £537,034 with £237,034 for major ITS improvement schemes and £300,000 for county member Capital Allocation. The Stakeholder Engagement Officer will assist county members to ensure the best use of the county member Capital Allocation and enable commissioning to the Highway Maintenance team.
- 1.5 **Revenue:** County members will continue to receive an allocation of £7,500 per county member to address maintenance issues in their division.
- 1.6 Table 1 summarises the various funding streams together with the budgets for 2022/23. It also refers to the relevant parts of the report which set out how it is proposed to allocate this funding and the recommendations relating to each funding stream.

Funding Stream	Level of Funding 2022/23	Relevant sections of report	Relevant recommendations
Major Integrated Transport Schemes (ITS) – Annex 1 .	£237,034	Paras. 2.1 – 2.5 Annex 1	(i), (ii), (iii), (iv), (v), (vi) and (vii)
County Member Capital Allocation	£300,000	Paras. 2.6-2.7	(i), (ii) and (viii)
Revenue Member Local Highways Fund	£45,000	Para. 2.8	(ix), (x)
Total	£582,034		

Table 1 – Summary of Runnymede Funding Levels 2022/23

- 1.7 It is proposed that delegated authority be given to the Highway Engagement & Commissioning Manager to enable the highways programme to be delivered in a flexible and timely manner.
- 1.8 In addition to the Joint Committee's devolved budget, there are Countywide capital budgets which are used to fund major maintenance (Operation Horizon), surface treatment schemes, footway schemes, drainage works and safety barrier schemes.
- 1.9 Countywide revenue budgets are used to carry out both reactive and routine maintenance works. The maintenance team manages a centrally funded revenue budget to carry out drainage investigation and small repairs locally.
- 1.10 The Road Safety Team manages a small Countywide budget to implement small safety schemes which are prioritised by the collision savings they provide. They also hold a small budget for the maintenance of Vehicle Activated Signs and Wig Wag signs at school crossing patrol sites.
- 1.11 The Road Safety Team have two additional countywide budgets to address the highest priority backlog of Road Safety Outside Schools and Road Safety schemes. Suitable schemes from the current ITS list will be put forward for consideration for this central funding. If a scheme on the Major ITS Forward Programme is prioritised for this Road Safety funding, then it is proposed to progress schemes on the reserve Major ITS list shown in Annex 1.
- 1.12 Contributions collected from developers through S106 agreements or Community Infrastructure Contributions (CIL) can be used to fund, either wholly or in part, highway improvement schemes which mitigate the impact of developments on the highway network.
- 1.13 This report sets out the proposed programme of highway works for Runnymede.

2. ANALYSIS:

Major Integrated Transport Schemes (ITS)

- 2.1 The Major Integrated Transport Schemes (ITS) budget aims to improve the highway network for all users, in line with the objectives set out in the Local Transport Plan.
- 2.2 The Major Integrated Transport Schemes (ITS) budget is £237,034 and is to be used to progress capital improvement schemes. The proposed Major ITS Forward Programme for 2022/23 to be delivered from this budget is shown in Annex 1.
- 2.3 It is proposed that the Highways Engagement and Commissioning Manager be able to vire money between the schemes agreed in Annex 1.
- 2.4 It is proposed that the Highways Engagement and Commissioning Manager, in line with the Scheme of Delegation, is able to progress any scheme from the Integrated Transport Schemes programme, including consultation and statutory advertisement that may be required under the Road Traffic Regulation Act 1984, for completion of those schemes. Where it is agreed that a scheme will not be progressed, this will be reported back to the appropriate county member.

County Member Capital Allocation

- 2.5 The capital maintenance budget is used to carry out capital maintenance works that would not prioritise highly under the Countywide prioritisation process for capital maintenance, but the condition of which are of local concern.
- 2.6 Each county member will be allocated £50,000 to spend in their divisions, which should be sufficient to progress either one larger or two small capital maintenance schemes. However, up to £15,000 of the £50,000 available to each divisional member could also be used to fund a minor ITS scheme such as the installation of dropped kerbs. It is proposed that the schemes to be progressed will be identified by the county members in consultation with the Stakeholder Engagement Officer and commissioned to the appropriate team.

Members Local Highway Fund (Revenue)

- 2.7 Members will continue to receive an allocation of £7,500 per county member to address highway issues in their divisions, subject to budget confirmation. It is proposed that the Member Local Highways Fund be managed by the Highway Maintenance team on the county members' behalf.

3. OPTIONS:

- 3.1 The Joint Committee is being asked to approve a forward programme of highway works for Runnymede as set out in this report.

4. CONSULTATIONS:

- 4.1 Appropriate consultation will be carried out as part of the delivery of the works programme.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

- 5.1 The highways budget for Runnymede for capital works in 2022/23 is £537,034.
- 5.2 The highways budget for Runnymede is used to fund works which are a priority to the local community. A number of virements are in place or suggested to enable the budget to be managed, so as to enable the programme to be delivered in a flexible and timely manner.

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

- 6.1 It is an objective of Surrey Highways to treat all users of the public highway equally and with understanding.

7. LOCALISM:

- 7.1 The Highways Service is mindful of the localism agenda and engages with the local community as appropriate before proceeding with the construction of any highway scheme.

8. OTHER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	Set out below.
Sustainability (including Climate Change and Carbon Emissions)	Set out below.
Corporate Parenting/Looked After Children	No significant implications arising from this report
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report
Public Health	No significant implications arising from this report

- 8.1 Crime and Disorder implications
A well-managed highway network can contribute to a reduction in crime and disorder.
- 8.2 Sustainability implications
The use of sustainable materials and the recycling of materials is carried out wherever possible and appropriate.

9. CONCLUSION AND RECOMMENDATIONS:

- 9.1 The report sets out the proposed programme of highway works for Runnymede for 2022/23 to be funded from the capital and revenue budgets. It is recommended that the Joint Committee agree the programme as set out in section 2 and Annex 1 of this report.

10. WHAT HAPPENS NEXT:

- 10.1 Officers will progress schemes and deliver works for 2022/23.
- 10.2 It is proposed that the Principal Traffic & Commissioning Engineer will support county members to promote 1 Major ITS scheme for a formal technical assessment funded by central feasibility to assist with future years Major ITS scheme submission decisions. County members will also be supported with engagement with the local community to assist in these decisions.

Contact Officer:

Jason Gosden, Senior Traffic & Commissioning Engineer, Highway Engagement & Commissioning Team, 0300 200 1003.

Annexes:

Annex 1: Major Integrated Transport Schemes Forward Programme 2022/23
Annex 2: Runnymede ITS Scheme Prioritisation List

Sources/background papers:

Medium term financial plan 2021-2024

ANNEX 1
RUNNYMEDE
DRAFT HIGHWAYS FORWARD PROGRAMME 2022/23

Scheme/Title	2022-23		Budget Allocation	Comments
	D	C		
Vicarage Road - Toucan crossing near sports centre	•	•	£130,000	Install signal controlled crossing for the shared use of cyclists and pedestrians. Previously requested by residents but also identified through the Runnymede Local Walking and Cycling Infrastructure Plan (LCWIP)
Row Town - Zebra Crossing near recreation ground	•	•	£60,000	Progression of scheme subject to an initial pedestrian survey to confirm there is sufficient pedestrian demand to justify crossing.
Longcross Road/Kitsmead Lane/Stonehill Road/Accommodation Road - Speed limit assessment	•	•	£25,000	Area wide speed limit assessment across a number of roads of similar character, some of which have been identified as having a poor safety record.
Christchurch Road/Stroude Road Gateways	•	•	£15,000	Proposal to introduce enhanced gateway features at start of 30mph speed limits. Additional funding required to enable localised resurfacing at Christchurch Road scheme.
Signs/lines/dropped kerbs	•	•	£7,034	Will enable small scale works to be completed in response to requests raised from councillors and the public
			£237,034	

NOTES:

The programme for 2022/23 is indicative and subject to confirmation. Costs may change following design.

If any of the above schemes cannot be delivered for any reason, it is proposed to progress schemes from the reserve list below.

KEY:

- D = Design
- C = Construction

Reserve schemes.

Scheme/Title	Budget Estimate
Callow Hill and Bakeham Lane Speed Limit Assessment	£15,000
Prune Hill Speed Limit Assessment	£10,000
Kitsmead Lane - Antiskid material on approach to junction with Longcross Road	£10,000
Egham Car Park Signing	£20,000
Trumps Green Road Arch Railway Bridge - Signing improvements	£20,000

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Runnymede LTP SCHEMES RANKING - March 2022			Possible developer funding	Congestion						Accessibility						Safety						Environment						Economy				FINAL SCORE	Cost						
				15% Score Wgtd adj.						15% Score Wgtd adj.						35% Score Wgtd adj.						15% Score Wgtd adj.						20% Score Wgtd adj.											
Rank	Scheme / Title	Division	(£k)	Vehicle delay impact Traffic growth impact Support travel plan Technological congestion management Parking management 15%						Improve mobility for impaired Promote pulbic transport Encourage walking Reduce community severance Encourage cycling 15%						Reduce KSI Reduce child KSI Reduce slight casualties Reduce vehicle speeds Support safe routes to school Improve street lighting Reduce fear of crime 35%						Improve streetscene inc. reducing tipping Reduce vehicle CO2 emissions Reduce traffic noise reduce HGV impact 15%						Aligns with planned maintenance Supports local economy 20%											
1	Wapshott Road, Bowes Road and St Pauls Road, Egham Hythe, Traffic Management scheme	Egham		-1	2	0	0	0	1.00	15.00	0	0	0	0	0	0.00	0.00	0	0	2	2	2	0	0	0	6.00	210.00	0	1	1	0	2.00	30.00	0	0	0.00	0.00	255.00	60,000
2	Vicarage Road - New controlled pedestrian crossing near sports centre	Egham		-2	0	0	0	0	-2.00	-30.00	3	0	2	2	3	10.00	150.00	0	0	0	2	3	0	0	5.00	175.00	-2	-1	0	0	-3.00	-45.00	0	0	0.00	0.00	250.00	130,000	
3	Rowtown to Fullbrook Cycle Route	Woodham and New Haw		1	1	0	0	0	2.00	30.00	0	0	1	0	3	4.00	60.00	0	0	1	0	3	0	0	4.00	140.00	0	1	0	0	1.00	15.00	0	0	0.00	0.00	245.00	250,000	
4	Longcross Road/Kitsmead Lane - Speed limit assessment (possible developer scheme) - extend to also include Stonehill Road and Accommodation Road	Foxhills, Thorpe and Virginia Water		-1	0	0	0	0	-1.00	-15.00	0	0	0	0	1	1.00	15.00	2	0	3	2	0	0	0	7.00	245.00	-1	0	0	1	0.00	0.00	0	0	0.00	0.00	245.00	25,000	
5	Church Road, Addlestone - Pedestrian Crossing	Addlestone		-2	0	0	0	0	-2.00	-30.00	3	0	2	2	0	7.00	105.00	0	0	1	2	2	0	0	5.00	175.00	-2	-1	0	0	-3.00	-45.00	0	1	1.00	20.00	225.00	120,000	
6	Callow Hill and Bakeham Lane Speed Limit Assessment	Englefield Green/Foxhills, Thorpe and Virginia Water		-1	0	0	0	0	-1.00	-15.00	0	0	0	0	1	1.00	15.00	2	0	2	2	0	0	0	6.00	210.00	-1	0	0	0	-1.00	-15.00	0	0	0.00	0.00	195.00	15,000	
7	Egham High Street/The Avenue/Vicarage Road - Junction Improvement	Englefield Green		-2	0	0	1	0	-1.00	-15.00	3	0	2	1	2	8.00	120.00	0	0	2	0	0	0	0	2.00	70.00	-2	-1	0	0	-3.00	-45.00	0	1	1.00	20.00	150.00	250,000	
8	Brox Road and Slade Road - Traffic management scheme (possible speed reducing/parking management measures)	Foxhills, Thorpe and Virginia Water		-1	1	0	0	0	0.00	0.00	0	0	1	0	1	2.00	30.00	0	0	0	2	2	0	0	4.00	140.00	-1	-1	-1	1	-2.00	-30.00	0	0	0.00	0.00	140.00	100,000	
9	Spring Rise & surrounding roads - 20mph speed limit/Traffic calming measures	Englefield Green		-2	1	0	0	0	-1.00	-15.00	0	0	1	0	1	2.00	30.00	0	0	1	3	0	0	0	4.00	140.00	-1	1	-1	0	-1.00	-15.00	0	0	0.00	0.00	140.00	100,000	
10	Kitsmead Lane - Antiskid material on approach to j/w Longcross Road	Foxhills, Thorpe and Virginia Water		0	0	0	0	0	0.00	0.00	0	0	0	0	0	0.00	0.00	1	0	3	0	0	0	0	4.00	140.00	0	0	0	0	0.00	0.00	0	0	0.00	0.00	140.00	10,000	
11	Holloway Hill footway improvements, Chertsey	Foxhills, Thorpe and Virginia Water		0	1	2	0	0	3.00	45.00	3	0	2	0	0	5.00	75.00	0	0	0	0	0	0	0	0.00	0.00	1	0	0	0	1.00	15.00	0	0	0.00	0.00	135.00	300,000	
12	Egham High Street - Controlled pedestrian crossing,near Albany Place	Englefield Green		-2	0	0	0	0	-2.00	-30.00	3	0	2	3	0	8.00	120.00	0	0	0	2	0	0	0	2.00	70.00	-2	-1	0	0	-3.00	-45.00	0	1	1.00	20.00	135.00	120,000	
13	Rowtown - Zebra Crossing near recreation ground	Woodham and New Haw		-1	0	0	0	0	-1.00	-15.00	3	0	2	2	0	7.00	105.00	0	0	0	1	0	0	0	1.00	35.00	0	0	0	0	0.00	0.00	0	0	0.00	0.00	125.00	60,000	
14	Christchurch Road - Enhanced gateway features at start of 30mph	Foxhills, Thorpe and Virginia Water		0	0	0	0	0	0.00	0.00	0	0	0	0	0	0.00	0.00	0	0	1	2	0	0	0	3.00	105.00	0	0	0	0	0.00	0.00	0	1	1.00	20.00	125.00	7,500	
15	A318 Chertsey Road, Addlestone - Improved pedestrian crossing facilities (nr Dudley Close/Prairie Road)	Addlestone		-1	0	0	0	0	-1.00	-15.00	3	0	2	2	0	7.00	105.00	0	0	0	1	1	0	0	2.00	70.00	-2	-1	0	0	-3.00	-45.00	0	0	0.00	0.00	115.00	120,000	
16	Bittams Lane - Traffic Calming Measures	Chertsey/Foxhills, Thorpe and Virginia Water		-2	1	0	0	0	-1.00	-15.00	0	0	1	0	0	1.00	15.00	0	0	0	3	0	0	0	3.00	105.00	-1	1	-1	1	0.00	0.00	0	0	0.00	0.00	105.00	75,000	
17	Prune Hill Speed Limit Assessment	Egham/Englefield Green		0	0	0	0	0	0.00	0.00	0	0	0	0	0	0.00	0.00	0	0	1	2	0	0	0	3.00	105.00	0	0	0	0	0.00	0.00	0	0	0.00	0.00	105.00	10,000	
18	Egham - Improved Car Park signing	Englefield Green		1	0	0	0	3	4.00	60.00	0	0	0	0	0	0.00	0.00	0	0	0	0	0	0	0	0.00	0.00	0	0	0	0	0.00	0.00	0	2	2.00	40.00	100.00	20,000	
19	Crabtree Road - Parking Measures	Foxhills, Thorpe and Virginia Water		0	0	0	0	3	3.00	45.00	0	0	0	0	0	0.00	0.00	0	0	0	0	0	0	0	0.00	0.00	2	0	0	0	2.00	30.00	0	1	1.00	20.00	95.00	50,000	
20	Stroude Road (30mph section) - Speed Management Measures	Foxhills, Thorpe and Virginia Water		-2	1	0	0	0	-1.00	-15.00	0	0	1	0	1	2.00	30.00	0	0	0	3	0	0	0	3.00	105.00	-1	-1	-1	0	-3.00	-45.00	0	0	0.00	0.00	75.00	100,000	
21	Tite Hill - New footway	Englefield Green		0	0	0	0	0	0.00	0.00	2	0	1	2	0	5.00	75.00	0	0	0	0	0	0	0	0.00	0.00	0	0	0	0	0.00	0.00	0	0	0.00	0.00	75.00	20,000	
22	Trumps Green Road Arch Railway Bridge - Signing improvments	Foxhills, Thorpe and Virginia Water		2	0	0	0	0	2.00	30.00	0	0	0	0	0	0.00	0.00	0	0	0	0	0	0	0	0.00	0.00	0	0	0	3	3.00	45.00	0	0	0.00	0.00	75.00	20,000	
23	Spinney Hill - Pedestrian Crossing, west of junction with Onger Hill	Addlestone		-2	0	0	0	0	-2.00	-30.00	2	0	1	1	0	4.00	60.00	0	0	0	0	2	0	0	2.00	70.00	-1	-1	0	0	-2.00	-30.00	0	0	0.00	0.00	70.00	60,000	
24	Stroude Road - Enhanced gateway features at start of 30mph speed limit	Foxhills, Thorpe and Virginia Water		0	0	0	0	0	0.00	0.00	0	0	0	0	0	0.00	0.00	0	0	0	2	0	0	0	2.00	70.00	0	0	0	0	0.00	0.00	0	0	0.00	0.00	70.00	7,500	
25	Stonehill Road - Road Safety Measures	Foxhills, Thorpe and Virginia Water		0	0	0	0	0	0.00	0.00	0	0	0	0	0	0.00	0.00	0	0	0	2	0	0	0	2.00	70.00	-1	0	0	0	-1.00	-15.00	0	0	0.00	0.00	55.00	20,000	
26	Longcross Road/Holloway Hill – Extend footway along southern side of road to create safer crossing point	Foxhills, Thorpe and Virginia Water		0	0	0	0	0	0.00	0.00	1	0	1	1	0	3.00	45.00	0	0	0	0	0	0	0	0.00	0.00	0	0	0	0	0.00	0.00	0	0	0.00	0.00	45.00	20,000	
27	A30 London Road - Speed limit review (extension of 40mph near Wick Lane)	Englefield Green		0	0	0	0	0	0.00	0.00	0	0	0	0	0	0.00	0.00	0	0	0	1	0	0	0	1.00	35.00	0	0	0	0	0.00	0.00	0	0	0.00	0.00	35.00	10,000	
28	A30 London Road - Speed limit assessment (near boundary County boundary)	Foxhills, Thorpe and Virginia Water		0	0	0	0	0	0.00	0.00	0	0	0	0	0	0.00	0.00	0	0	0	1	0	0	0	1.00	35.00	0	0	0	0	0.00	0.00	0	0	0.00	0.00	35.00	10,000	
29	Bittams Lane - Removal of centre line	Chertsey/Foxhills, Thorpe and Virginia Water		0	0	0	0	0	0.00	0.00	0	0	0	0	0	0.00	0.00	0	0	0	1	0	0	0	1.00	35.00	0	0	0	0	0.00	0.00	0	0	0.00	0.00	35.00	10,000	
30	A319 Chobham Road - Double white lines	Foxhills, Thorpe and Virginia Water		0	0	0	0	0	0.00	0.00	0	0	0	0	0	0.00	0.00	0	0	0	0	0	0	0	0.00	0.00	0	0	0	0	0.00	0.00	0	0	0.00	0.00	0.00	10,000	

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Joint Committee (Runnymede) - Forward Plan

Details of future meetings			
The forward plan sets out the anticipated reports for future meetings. The forward plan will be used in preparation for the next committee meeting. However, this is a flexible forward plan and all items are subject to change.			
Topic	Purpose	Contact Officer	Proposed date
Decision Tracker	For information	Partnership Committee Officer	ALL
Forward Programme	Review the Forward Programme and consider further themes for Member briefings	Partnership Committee Officer	ALL

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